

REQUIREMENTS TO BE SUBMITTED:

New Membership : (Php 2,000 for Membership Fee and Php 150 for Membership ID Card)

The ADPCN Membership ID Card is for pick up. If you wish us to send it to you via LBC there will be an additional charged of Php 150.

1. ADPCN Membership Personal Data Form
2. Photocopy of notarized appointment as the Dean of the College of Nursing (NOT a certificate as Dean, nor as an Officer-In-Charge (OIC))
3. Photocopy of notarized Employment Contract
4. Photocopy of TOR, Diploma (BSN, MAN/MSN or PhD/Ed.D if applicable)
5. 1pc. 1x1 and 1pc. 2x2 ID picture in white background with full name and school of the dean at the back
6. CHED Recognition Certificate of the College of Nursing
7. Photocopy of updated PRC License

Renewal Membership : (Php 1,000 for Renewal Fee)

1. ADPCN Membership Personal Data Form
2. Photocopy of notarized appointment as the Dean of the College of Nursing (NOT a certificate as Dean, nor as an "OIC")
3. Photocopy of notarized Employment Contract
4. 1pc. 1x1 and 1pc. 2x2 ID picture in white background with full name and school of the dean at the back
5. Photocopy of updated PRC License

Associate Membership : (Php 1,000 for Associate Membership Fee and Php 150 for Associate Membership ID Card)

1. A FORMER DEAN who had been a member of ADPCN for at least three (3) years
2. ADPCN Membership Personal Data Form
3. Letter of interest in continuing with his / her membership to ADPCN address to the ADPCN President and ADPCN Membership Committee Chairperson.
4. Updated Curriculum Vitae with picture.
5. 1 pc. 1x1 and 1pc. 2x2 ID picture in white background
6. Photocopy of updated PRC License.
7. The old ADPCN card will be surrendered to the ADPCN National Office.

NOTE: For the **New, Renewal and Associate Membership** please submit all the required documents in hard copy to the ADPCN National Office and wait for the approval of your application by the Membership Committee before you pay the membership fee. The review of your application will be two (2) weeks.

Membership fee shall be paid annually and is valid for one (1) fiscal year from June 1 to May 31. Members who have not paid his / her annual membership dues shall have to update his / her payment before renewal.

Per CMO#14 S. 2009 Article VI Section 10.i :
Upon appointment, he/she must be an active member of good standing of the Association of Deans of Philippine Colleges of Nursing (ADPCN)

Payment Details:

Name of Bank and Branch : **Philippine National Bank (PNB) Quezon City Circle Branch**
Account Name : **Association of Deans of Philippine Colleges of Nursing, Inc.**
Account No. : **463797700020**

Please fax or e-mail to ADPCN the copy of your deposit slip.

Telefax No. : (02) 921-74-66

E-mail add : adpcn01_inc@yahoo.com.ph

or you can settle your payment to ADPCN National Office at
137 Matahimik St., UP Village, Diliman, Quezon City

